

**REGISTRATION FORM FOR ACCOMMODATION
MELIA VALENCIA 4****, VALENCIA**

For hotel room reservation, please complete the attached booking form.

COMPANY / SCHOOL:							
Address:							
City:		Postal Code:		Company Tax Code:			
E-mail:		Contact Person:					
Telephone/ Mobile Phone:				Fax:			
ROOM	FULL NAME	TYPE OF ROOM	SMOKING	ARRIVAL	DEPARTURE	NIGHTS	€
1							
2							
3							
4							
REMARKS:						TOTAL	

ROOM RATES PER NIGHT

Double standard room, bed and breakfast per night: 132,00 €
 Double standard room for single use, bed and breakfast per night: 121,00 €
 10% VAT INCLUDED



GENERAL CONDITIONS (HOTEL)

To reserve accommodation, please complete the booking form in capital letters and forward it, together with the confirmation of payment, to the following email address: lucia.ponce@hattonevents.com

Payment for the hotel: The total amount must be paid in advance by bank transfer to the following account number:

From Spain: BANKIA ES69 2038 1826 1160 0079 8977

From other countries: BANKIA, CODIGO SWIFT; CAHMESMMXXX, IBAN ES69 2038 1826 1160 0079 8977, beneficiary Hatton Events.

Rooms will be allocated in strict order of registration. Bear in mind that the number of rooms available for the Annual Conference is limited.

Hatton Events will send confirmation by email upon receipt of the form and payment.

Registration is open until 08th February 2019. Thereafter all requests for reservations are subject to availability.

The use of personal data included in the Registration form is covered under the Law for Protection of Personal Data 15/1999 of 13th December.

Check in: If personal data has not already been provided this will be required by the hotel upon arrival. Check in is from 15.00 h. onwards.
Check out until 12.00 h. on day of departure.

Cancellations: Cancellations made with a minimum of 30 days notice prior to the opening of the conference will be refunded in full. Last-minute cancellations will only be refunded if the room can be re-let.

VAT / TAXES. VAT and / or applicable rates are subject to possible modification without notice due to change in government regulation as far as regards tax rate.

Air or Train tickets - transportation to/from Valencia

Should you require transportation to/from Valencia, Hatton Events is happy to offer this additional service.

INFORMATION AND RESERVATIONS

Hatton Events, S.L.L. - CALLE PRINCESA 22, 2º DCHA. 28008 MADRID

Telephone 0034 91 000 60 10 (Spanish- José Luis)- 0034 607 66 66 82 (English- Alberto de Diego)

lucia.ponce@hattonevents.com

